

# Always About Pets LLC

## Employment Application

**MAIL back to Always About Pets LLC, 1058 S. Dixon, Kokomo IN 46902**  
**OR EMAIL to [weare@alwaysaboutpets.com](mailto:weare@alwaysaboutpets.com) .... NO PHONE CALLS PLEASE**

**Please PRINT all information (except requested signature)**

Today's Date \_\_\_\_\_

Name \_\_\_\_\_

Last First Middle

Present address: \_\_\_\_\_

Number Street City State Zip

Telephone: \_\_\_\_\_ If under 18, please list age \_\_\_\_\_

Position applied for: \_\_\_\_\_

Salary desired : \_\_\_\_\_

How many hours can you work weekly? \_\_\_\_\_

Employment desired : FULL-TIME ONLY \_\_ PART-TIME ONLY \_\_ FULL- OR PART-TIME

When available for work? \_\_ AM \_\_ PM \_\_ M \_\_ T \_\_ W \_\_ R \_\_ F \_\_ S \_\_ U

When can you start work? \_\_\_\_\_

Do you have any allergies? \_\_ Grass (not pollen) \_\_ Cats \_\_ Dogs \_\_ Cleaning supplies  
 \_\_\_\_\_ Other (please explain)

Can you do heavy lifting? \_\_\_\_\_

Are you sensitive to adverse weather conditions? \_\_\_\_\_ Heat/Humidity \_\_\_\_\_ Cold \_\_\_\_\_ Rain/Sleet/Snow

If so, please explain: \_\_\_\_\_

### Schooling

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School				
College				
Bus. or Trade School				
Professional School				

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## Employment Application ...continued

HAVE YOU EVER BEEN CONVICTED OF A FELONY/CRIME?  No  Yes

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation.

\_\_\_\_\_

\_\_\_\_\_

DO YOU HAVE A DRIVER'S LICENSE?  Yes  No

What is your means of transportation to work? \_\_\_\_\_

Please list two **references** other than relatives or previous employers.

Name _____	Name _____
Position _____	Position _____
Company _____	Company _____
Address _____	Address _____
_____	_____
Telephone ( ) _____	Telephone ( ) _____

**Work Experience:** Please list your work experience for the **past five years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name of employer Address City, State, Zip Code Phone number	Name of last supervisor	Employment dates	Pay or salary
		From: _____ To: _____	Start: _____ Final: _____
Your last job title			
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

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## Employment Application ... continued

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Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

May we contact your present employer?     Yes     No

An application form sometimes makes it difficult for an individual to adequately summarize a complete background. Use the space below to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying.

I certify that the facts set forth in this application for employment are true and complete to the best on of my knowledge. I understand that if I am employed, false statements on this application shall be considered sufficient cause for dismissal. This company is hereby authorized to make any investigation of my prior educational and employment history.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_